

(i) Printed Pages : 2

Roll No. ....

(ii) Questions : 2

Sub. Code : 

1	0	2	1	2
---	---	---	---	---

Exam. Code : 

5	0	0	1
---	---	---	---

**NEP U.G. Common-Skill Enhancement Course 1<sup>st</sup> Semester  
(2125)**

**ENGLISH**

**Paper : Public Speaking ENGSEC1**

**Time Allowed : Two Hours]**

**[Maximum Marks : 35**

1. Attempt any **THREE** short answer type questions out of the following:
  - (a) Explain how to make requests in interpersonal communication.
  - (b) How does participating in group discussions enhance communication abilities?
  - (c) What do you mean by Business Communication?
  - (d) Briefly discuss the role of soft skills in effective public speaking.
  - (e) Write a note on Telephonic Interview. 3×5=15
2. Attempt any **TWO** long answer type questions out of the following:
  - (a) How can one express complaints effectively and courteously in public communication? Discuss this with reference to any two situations encountered in daily life.

- (b) Compare and contrast the key characteristics of speech and writing.
- (c) What key rules and etiquettes should be followed when interrupting during a civil discourse, and how do they contribute to maintaining respectful and meaningful communication?

2×10=20