

2055

P.G. Diploma in Personnel Management and Labour Welfare  
Second Semester

DPM-307: Management of Disciplinary Procedures and Practices

Time allowed: 3 Hours

Max. Marks: 70

**NOTE:** Attempt five questions in all, selecting atleast two questions from each Unit.

x-x-x

**UNIT- I**

- I. "Managing indiscipline effectively involves understanding its root causes, implementing clear expectations & consequences, and fostering a positive & supportive environment." Elucidate. (14)
- II. Elaborate the Principles of Natural Justice. (14)
- III. What is meant by Misconduct? Also, state its types. (14)
- IV. What is charge sheet and how it is drafted? (4+10)
- V. Write notes on:
  - a) Criminal proceedings and departmental enquiry
  - b) Considerations by punishing authority (7+7)

**UNIT - II**

- VI. State the legal provisions related to disciplinary proceedings. (14)
- VII. How judicial control exists on Labour Courts? (14)
- VIII. "The writ jurisdiction facilitates judicial review of administrative and legislative actions, enabling the judiciary to strike down laws or actions that are unconstitutional or violate fundamental rights." In the light of this statement, elaborate the principle of writ jurisdiction? (14)
- IX. Enlist the key strategies for Dispute Prevention. (14)
- X. What are grievances? Underline the benefits of grievance handling. (4+10)

x-x-x