

(i) Printed Pages : 2

Roll No.

(ii) Questions : 14 Sub. Code :

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Exam. Code :

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**Bachelor of Business Administration (FYUP) 2nd Semester
(2055)**

HUMAN RESOURCE MANAGEMENT

Paper : NBBA201

Time Allowed : Three Hours] [Maximum Marks : 80

Note :— Attempt any **FOUR** questions from Section-A. Each question carries **5** marks. Attempt **TWO** questions each from Sections-B and C respectively. Each question carries **15** marks.

SECTION—A

1. Discuss the importance of HRM.
2. What is succession planning ?
3. What are the objectives of job analysis ?
4. Differentiate between training and development.
5. Write a note on performance appraisal.
6. What do you mean by demotion ?

SECTION—B

7. What is human resource planning ? Why is it necessary ? Discuss the various steps involved in it.
8. Discuss in detail the objectives and techniques of job design.
9. Define Recruitment. Discuss the various sources of recruitment.
10. What do you understand by selection process ? Discuss various steps involved in it.

SECTION—C

11. Explain the different methods of training that are adopted for grooming the employees of industrial concern.
12. Explain in detail the various methods of performance appraisal.
13. What do you mean by transfer ? What are its various kinds ? Bring out clearly the salient features of a sound transfer policy.
14. How do you evaluate the effectiveness of training programme ?